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Region 2 East Zone Middle School Band Directors:

The staff and officers of the Ryan Band program are proud to host your UIL Concert and Sight-reading event at Ryan High School on **Thursday, March 8, 2012**. All of the details regarding the contest site are included below. Please read this information carefully and contact me if you have any questions regarding the site. If you have any questions regarding UIL matters, please contact our Executive Secretary, Larry Kingsley 940-727-8321, Kingsley@ntin.net. We look forward to serving you and hearing your bands at the contest. We wish everyone the very best!

Respectfully,

Eddy Russell
Director of Bands
Ryan High School

CONTEST INFORMATION FOR DIRECTORS:

I. Contest Schedule

Warm-up will be in the band hall. Be prepared to leave the warm-up room no later than 5 minutes prior to your concert performance time. This will allow you travel time to the stage. We must make every effort to keep the contest on schedule. Please be ready to move to the next room in a timely manner. Be respectful of the next band's time slot. Sight-reading will take place in the orchestra hall following the concert performance. The official contest schedule is available through the UIL Region 2 website.

II. Set-up Chart

A set-up chart is available on the UIL Region 2 website. **Please send me your set-up chart by Thursday, March 1.** You may email it to erussell@dentonisd.org or fax it to **940-369-4960**. Please be sure to indicate the total number of chairs and stands needed for each row and please accurately draw the location (including percussion music stands). Also indicate the placement of percussion equipment. We have 6-inch and 12-inch risers (4' x 8' Wenger) available if needed. Please indicate the riser height you need and show their placement on your set-up chart. We will have set-up crews on stage and in the sight-reading room that will do their best follow your set-up chart as closely as possible. **Please be accurate on your set-up chart so that we can have everything ready for you when you enter the stage.**

III. Percussion Equipment

Ryan High School will have the following percussion instruments available for your use on stage: 5 timpani, 2 marimbas, 2 xylophones, 2 vibraphones, 2 bells, chimes, bass drum, and gong/tam-tam. We will provide timpani, bells, and bass drum for your UIL sight-reading session. You will need to provide all other percussion equipment not listed above. You will also need to provide all of your own sticks and mallets.

IV. Directions to Ryan High School, 5101 E. McKinney St. Denton, TX 76208

Traveling north on I-35W from Ft. Worth:

Option 1: Take exit 85A onto I-35E in Denton and travel south. Take exit 463 at Loop 288, turn left and travel north approx. 2.5 miles. Turn right at McKinney St. and travel east approx. 1 mile. Ryan High School will be on the left. Turn left at Ryan Way stoplight.

Option 2: From I-35W, take exit 470 and turn right onto Loop 288 and travel east 8 miles. Turn left at McKinney St. and travel east approx. 1 mile. Ryan High School will be on the left. Turn left at Ryan Way stoplight.

V. Unloading and Parking

Drop off your students and equipment on the northwest (back) corner of the fine arts wing near the loading ramp (see contest site map included in email). A contest guide will greet you outside. Enter the double doors between the band hall and the black box theater. Bands will wait "on-deck" in the Black Box Theater prior to their scheduled warm-up. After you unload, please have your buses drive to the front of the school and park your buses in the large front parking lot southwest of the building. Do not leave your buses at the rear of the building in the unloading zone or in the fire lane. Following your sight-reading performance, your students will exit the orchestra hall near the front driveway. Your buses may pick up your students there or you may have your students walk to the parking lot.

VI. Contest Office – Check-in/Check-out – Instrument Repair

The contest office will be located in the Theater Classroom (Rm. 93) adjacent to the Black Box Theater. The Black Box will be used as an “on-deck” room for the next band waiting to enter the warm-up room. Directors must check-in and check-out at the contest office. When you check-in, you must submit three original scores for each of your concert selections. All of your scores must be labeled clearly with your school name on the front and have the measures numbered. You must have an accurate Form 1 and/or addendum on file for all contestants entered. If you have an updated Form 1, please submit this when you check-in. RHS Band Boosters and Student Officers will be on hand to assist you in each room at the contest. Student guides will be assigned to you and will help you throughout the contest. Please follow the directions indicated on the map when going from room to room. After their sight-reading session, directors return to the contest office and pick up the packet of results and contest scores. Refreshments will be provided in the contest office for judges, directors, and contest staff only. No participating students will be allowed in the contest office. Contest results will be posted in the contest office and at the auditorium entry doors. An instrument repairman from Music and Arts Center will be available in the Black Box if needed.

VII. Warm-up (band hall)

There will be chairs and music stands provided in the warm-up room. There will also be a McAdams metronome, a Node chromatic tuner, and a Yamaha Harmony Director on a cart near the podium for your use. Please move from the warm-up room to the auditorium at least five minutes prior to your concert performance time. Your guide will help keep you informed of the time remaining. Your percussion guide will lead your percussionists to the backstage entrance to prepare for percussion set-up after the preceding band has finished its performance in the auditorium.

VIII. Concert Performance (auditorium)

You will enter the auditorium from the backstage entrance. We will use your set-up chart you send but feel free to adjust the position of chairs, stands, and percussion or ask the RHS stage crew for assistance. Your band will enter and exit from stage right. Immediately prior to your performance, you will be introduced by an announcer. You must enter, perform, and exit the stage according to the time allotted on the contest schedule. Please stay on schedule. Following your concert performance, your students will go down the stage stairs to the right and exit the auditorium using the exit on the right. The percussion guide will lead your percussionists to exit backstage with their equipment and meet up with the rest of your band in the hallway. Entering the sight-reading room is best if the right side of your band leads. Your guide will assist you and lead your band down the hallway to the sight-reading room.

IX. Sight-reading (orchestra hall)

Visit the official website for information regarding percussion instrumentation <http://www.uil.utexas.edu/music/PercSR.html>. We will provide timpani, bells, and bass drum. We will use the set-up chart you send in advance, but feel free to adjust the position of chairs, stands, and percussion or ask the RHS set-up crew for assistance. After you enter the room, communicate with the timer to let her know **exactly** how you want your time remaining to be indicated. Please be sure to refresh yourself on the UIL Sight-reading procedures so that all rules are strictly followed. Following your sight-reading session, your students will exit the orchestra hall using the exterior door to their right. This sidewalk leads them outside to the driveway near the front of the school. You may have your buses pick your students up here following the sight-reading session (see map). Following your sight-reading session, all directors need to check-out at the contest office where you checked in. There you will receive your original scores, contest results, and recording.

X. Other information

- Classes will be in session at Ryan High School during the contest. Please be quiet in the halls and follow the indicated flow of traffic for the contest. You will have an RHS guide to assist you and answer any questions you may have during your warm-up, concert performance, and sight-reading.
- There will be no dressing rooms provided. Plan to arrive and depart fully dressed in your concert attire.
- Storage areas will not be provided. Please use your buses for storage of cases and all other items.
- Please empty out all water keys/spit valves before entering the orchestra hall for sight-reading. We would like to keep our wood floor in excellent condition.
- Ryan HS will not be able to provide mallets, sticks, beaters, cymbals, snare drum, or other accessories. Please bring everything you need for your concert and sight-reading performances.
- Failure to follow UIL guidelines and procedures outlined in the PML and C&CR will result in action taken by the University Interscholastic League.
- There will be no eating facilities provided on campus. No food or drinks are allowed in the band hall, auditorium, or orchestra hall.
- There is a wide variety of restaurants located on Loop 288 between Spencer Rd. and I-35E.