

# Region 2 UIL High School Concert and Sight Reading

April 2, 2009 - 2A/3A High School

## General Instructions

**Welcome to Argyle High School:** The following information is provided for your benefit and for the general organization of the UIL Region 2 Band Concert/Sight Reading Contest. Please read this information carefully. Be aware that Argyle High School will be maintaining a regular class schedule during the contest. Please be courteous and prepared to supervise your students at all times. In addition to this information letter, please find enclosed a contest schedule, a set-up chart to fill out and return, a map of Argyle High School's facilities, eating establishments near Argyle, and directions to Argyle High School.

1. **Parking:** Bus parking will be in the North Parking Lot (near AHS tennis courts). Do not drop students off in the front of the school. All UIL facilities are near the parking area. The AHS parking facilities will be congested between the hours of 7:45 to 8:10 and then again from 3:15 to 3:30. It is recommended that you allow some extra time for parking and pick-up during this time. Parent and spectator parking should also be in the North Parking Lot.
2. **Guides/Monitors:** Each band will be assigned a student guide/monitor to assist you throughout the contest procedure. Your guide will meet you in the bus parking area 30 minutes prior to your scheduled warm-up time. Your guide will direct you to the contest office to turn in your judges' scores, set-up charts, and revised Form 1 or you may send these materials with the guide to the contest office.
3. **Equipment Unloading:** A loading dock adjacent to the stage is available for percussion equipment drop-off. The loading dock is located on the north side of Argyle High School adjacent to the parking area (large garage type door). Percussion equipment may

be unloaded starting 30-45 minutes prior to your band's performance. Only one equipment truck at a time can be unloaded and then only between performing bands. Please bring extra students or parents to unload your school's percussion. Once your equipment truck has been unloaded, please move the truck to the parking lot. We encourage you to make arrangements to drop-off your large percussion equipment as much as a day in advance. Please call for delivery times.

4. **Locations:** Contest Office-Band Office  
Warm-up Room-AHS Percussion Hall  
Concert Performance-AHS PAC  
Sight Reading Room-AHS Band Hall

Sixty chairs and sixty stands will be available in the warm-up room, auditorium stage, and sight reading room. If you need more stands/chairs than this, please notify us in advance. There will be a podium on stage and in the sightreading room.

5. **Warm-up:** Your guide will escort you into the warm-up room at the appropriate time. Entrance to the warm-up room will be through the second set of glass double doors on the east side of the school. Remember that bands will be sightreading next door to the warm-up room so remind your students to be extremely quiet and courteous to the other performing groups. A 12 Window Tuner will be available in the warm-up room. Feel free to bring your own tuner. Please be prompt when asked to enter and/or exit the warm-up area.
6. **Judges Score and Set-up Sheets:** Remember, you must provide three sets of original, published scores with the measures numbered and identified with your school name. We also request six copies of your seating charts with the number and locations of the stands and chairs indicated by rows. You may use the set-up chart provided. This is a word document and all rows on the chart can be move or deleted as well as the percussion instruments. If you fill it out on your computer it will be legible and you can just save it and email it to us in advance. A set-up crew is provided by Argyle High School, so please prepare your seating charts accurately and legibly. Any program change must be submitted in writing to Larry Kingsley seven days prior to the contest. Remember to bring your Form 1 (eligibility roster) as well.

7. **Percussion Equipment:** The following percussion equipment is provided on the contest stage:

Bass Drum  
Timpani (4)  
Xylophone  
Marimba  
Vibes  
Bells  
Chimes  
Piano (please call and request in advance)

If you have electronic equipment, please bring the appropriate extension cords.

The following large percussion equipment will be available in the Sight Reading Room:

Bass Drum  
Timpani, as necessary  
Xylophone/Marimba  
Bells

\*\*You must bring all other percussion equipment, cymbals, triangle w/beater, mallets, sticks, etc. that you will need for your performances, Argyle will not provide sticks and mallets.

8. **Sight Reading:** Immediately after the concert performance, your guide will escort you to the AHS Band Hall for Sight Reading. Please note the percussion list above for provided percussion equipment. Your students will transition to the Sight Reading room along the outside hallway that runs outside the auditorium. Exit from the Sight Reading room will be through the north door of the band hall. This exit will put your students just outside the bus parking lot.
9. **Ratings:** Ratings will be posted in the contest office and in the lobby of the auditorium. Following each group's concert/sight-reading performance, directors may pick up their ratings, criticism sheets, recordings, and awards in the contest office. Directors, please be sure to sign out these materials.

10. **Dressing Rooms and Storage:** There will be no dressing facilities available. Plan to have your students arrive and depart in uniform/concert dress. Public restrooms will be available outside the auditorium. Plan to have your students leave their cases on the buses or trailers.
  
11. **Conduct:** Please keep your group quiet and supervised by an adult at all times. Not only are recordings being made, but also regular classes are in session. Please instruct your students in proper concert etiquette. Parents and students should not enter or exit the auditorium during a performance. Please do not allow your students to congregate in the hallway or auditorium foyer. The only good "holding area" for students is the hallway outside the warm-up room. No food or drink is allowed in the fine arts area or within the auditorium.
  
12. **Parents and other guests:** Our building principal has requested that all parents and guests planning to attend the performance of their band, should sign in with Argyle band parents in the lobby of the auditorium and receive a visitors badge. This is for the safety and wellbeing of all students and parents visiting our campus as well as those who are on our campus daily.
  
13. **Contacts:** If you have questions or concerns, please call Kathy Johnson or Michael Lemish at Argyle High School.

Argyle HS Band	940.262.7777 x 2633
Kathy Johnson - cell	214.914.1305
Kathy Johnson - email	<a href="mailto:kjohnsn@argyleisd.com">kjohnsn@argyleisd.com</a>
Michael Lemish - cell	940.390.9590
Michael Lemish - email	<a href="mailto:mlemish@argyleisd.com">mlemish@argyleisd.com</a>

We look forward to hosting you and your students. Best wishes.

Kathy K. Johnson  
Argyle HS Band